
Edge Worldwide Limited

Confidentiality Agreement

This Confidentiality Agreement is made and entered into by and between EDGE WORLDWIDE LIMITED Worldwide Limited, an Australian-registered not-for-profit organization, and the undersigned individual.

1. Purpose

The purpose of this Agreement is to protect confidential and sensitive information related to EDGE WORLDWIDE LIMITED's operations, beneficiaries, donors, financial matters, and other proprietary information.

2. Scope

This Agreement applies to all board members, staff, volunteers, contractors, and any individuals who may have access to confidential information while working with or on behalf of EDGE WORLDWIDE LIMITED.

3. Definition of Confidential Information

Confidential Information includes, but is not limited to:

- Personal data of beneficiaries, staff, and volunteers.
 - Financial records and donor details.
 - Internal reports, policies, and strategic plans.
 - Any other non-public information related to EDGE WORLDWIDE LIMITED's operations.
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4. Obligations of the Recipient

The Recipient agrees to:

- Maintain the confidentiality of all information received in connection with EDGE WORLDWIDE LIMITED.

- Not disclose or distribute Confidential Information to any third party without prior written consent from EDGE WORLDWIDE LIMITED.
 - Use Confidential Information solely for the purposes of their role within EDGE WORLDWIDE LIMITED.
 - Take all necessary precautions to prevent unauthorized access or misuse of Confidential Information.
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5. Exceptions

Confidential Information does not include information that:

- Is publicly available through no breach of this Agreement.
 - Is required to be disclosed by law, provided that EDGE WORLDWIDE LIMITED is notified prior to disclosure when legally permitted.
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6. Duration

The obligations under this Agreement continue indefinitely, including after the Recipient's association with EDGE WORLDWIDE LIMITED has ended.

7. Breach of Agreement

A breach of this Agreement may result in disciplinary action, termination of employment or engagement, and/or legal proceedings.

8. Acknowledgment and Agreement

By signing below, the Recipient acknowledge to EDGE Worldwide Limited that they have read, understood, and agreed to comply with this Confidentiality Agreement.

Signed by:

Recipient Name: _____

Position: _____

Signature: _____

Date: _____

EDGE WORLDWIDE LIMITED Representative: _____

Position: _____

Signature: _____

Date: _____

For any questions regarding this Agreement, please contact EDGE WORLDWIDE LIMITED
Worldwide Limited.

Effective Date: 18-03-2025

Reviewed By: Kate Bevan

Next Review Date: 18-03-2026