RIVERSIDE AI

2025
RIVERSIDE AI
ARTIFICIAL INTELLIGENCE (AI) POLICY

DOCUMENT DETAILS

Version	Date Amended	Person Responsible	Date for next review (Annually or when processes change)
2025 Version 1	24/03/2025	Kate Bevan	24/03/2026

AI POLICY

For Riverside AI – Online Education Provider for AI based education

PURPOSE

This policy establishes guidelines for the responsible use of artificial intelligence (AI) within Riverside AI, addressing the challenges of an emerging industry with limited regulation. It highlights ethical concerns, future risks, and proactive measures to ensure AI is used responsibly and in compliance with evolving standards.

SCOPE

This policy applies to all staff, students, contractors, and stakeholders interacting with Riverside AI's online education platform, particularly in the use of AI-driven tools and learning methodologies.

AI AS AN EMERGING INDUSTRY

- AI is rapidly evolving, with regulations struggling to keep pace with its development.
- The lack of global regulatory consistency creates challenges in ethical AI deployment.
- Riverside AI is committed to aligning with best practices, including frameworks from Australian regulatory bodies and international AI ethics guidelines.
- Ongoing review of legal and ethical implications is required as AI policies develop.

FUTURE CONCERNS IN AI POLICY

Bias & Fairness: AI systems must be regularly audited for bias to ensure fair and equitable treatment of all users.

Privacy & Data Protection: AI tools must comply with the Australian Privacy Act 1988, ensuring that personal data is not misused.

Accountability & Transparency: AI-generated outputs must be explainable, and responsibility must be assigned to human operators.

Job Displacement & Economic Impact: AI's influence on employment must be critically examined, and students must be educated on future career adaptations.

Security Risks & Deepfakes: AI-generated misinformation and cybersecurity threats must be mitigated through robust authentication and detection mechanisms.

RESPONSIBLE AI USAGE

- AI should support human decision-making, not replace it.
- All AI-generated content must be reviewed for accuracy and ethical implications.
- Students must be trained to critically assess AI outputs and recognize biases.
- AI tools must adhere to ethical AI principles, including fairness, accountability, and transparency.

DATA SECURITY & PRIVACY

- AI applications must align with national privacy laws, ensuring secure handling of personal data.
- AI-driven analytics must avoid excessive data collection and minimize risk of exposure.
- Secure encryption and multi-factor authentication (MFA) are required for AI-integrated systems.
- Any AI-related data breaches must be reported immediately.

ETHICAL CONSIDERATIONS IN AI

- AI tools must not generate misleading or harmful content.
- Plagiarism and misuse of AI-generated content are prohibited.
- Clear disclosure is required when AI-generated content is used in education materials.
- Digital literacy and ethical AI education will be embedded in all Riverside AI programs.

COMPLIANCE & REVIEW

- This AI policy will be reviewed annually to align with technological advancements and legal updates.
- Non-compliance may result in disciplinary action, including restricted access to AI tools.

For further inquiries, please contact Riverside AI's Compliance Officer at jon@ce.edu.au.